## **HOW TO APPLY**

## **INTERNATIONAL STANDARD BOOK NUMBER**

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### SELF-PUBLISHED BY THE AUTHOR

Raja Rammohun Roy National Agency for ISBN Department of Higher Education, Ministry of Education Government of India

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A Self-Published Author is an individual who independently publishes their work without the involvement of an established third-party publisher. **RECALL – WHILE APPLYING FOR ISBN** 



different product form (e.g. paperback, f .pdf) should be identified separately.





## **PUBLISHER CATEGORIES**















# × PRE REGISTRATION 10

## PRE - REGISTRATION





# 1 LOGIN







# POST REGISTRATION



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Author 🗸	Individual Author/ Individual Publisher Other than Author		
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#### Note:

Normally, the verification and approval process for ISBN Registration usually spans 2 to 3 working days. If the registration is rejected, the applicant needs to log in again and accurately update the information based on the reasons provided for the rejection by the Department.





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## MY APPLICATION (ISBN REQUEST)

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#### Oath and affirmation:

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- 2. I/We understand that, it is the sole discretion of RRRNA for ISBN, to decide the category and number of ISBNs that will be assigned to my/our book(s).
- 3. I/We will utilize the ISBN(s) assigned by RRRNA for ISBN for those publications only in respect of which I/we hold the publishing rights.
- 4. If required by the RRRNA for ISBN, I/we undertake to forward jacket of book (s)/copy(ies) of book(s) published with the assigned ISBN(s).
- 5. I/We understand that RRRNA for ISBN retains the right to verify the address and/or identity of the Publishing Agency, in any manner it may deem fit.

#### Declaration:

- 1. The book(s)/product(s) for which I am /we are seeking ISBN(s) gualifies for ISBN.
- 2. I/We will not sell, assign, licence or otherwise misuse the ISBN(s) assigned by RRRNA for ISBN to other publishers or to any third party.
- 3. I/We hereby declare that the content of the book(s)/product(s) for which I am / we are seeking ISBN(s) is/ are original and not against the provisions of the Copyright Act, 1957.
- we hereby accept Oath & Affirmation \*
- we hereby accept declaration



## MY APPLICATION (ISBN REQUEST)

Application Reference Number		
Name of the Author/Editor		
Nationality of Author (As Self Publisher)	Indian	
Title of Publication/ Book	Introduction to Sports Diplomacy	
Published by/ Imprint (specify trade name under which title will be published)		
Email of Author (As Self Publisher)		$\checkmark$
Contact No of Author (As Self Publisher)		Success
Address of Author (As Self Publisher)		Application Submitted to RRRNA Successfully. Yo Application Reference Number
Publishing Fields	Social Sciences	ок
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#### Note:

- The Application Reference Number becomes visible solely upon successful submission of the application. Once submitted, it's important to note that no alterations can be made under any circumstances. ٠
- Additionally, the Category Allotment process usually takes approximately 1 to 2 working days. ٠
- If the application is rejected, **please submit a new application** addressing the reasons provided by the Department. ٠
- In case if the department seeks some clarification, kindly reply to the clarification through 'Reply Clarification' link which will be available in the action column of that particular application. ٠













### **ADDING BOOK DETAILS**



Note: When selecting the "Add New Book" option, please be aware that the title and author names will automatically populate in the book details form. The applicant is required to complete the rest of the details in this form.



## **ADDING BOOK DETAILS**

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Add Book		
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# **ISBN ISSUANCE**

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Sr.N o.	Action	Book Title	Author	ISBN Number	Year	Publication Date	Product Form	Country	View Details	Select	Status
1	Edit   Surrender ISBN   Upload Final Verso Page		Dr. Jain George	978-81-19511-86-0	2023	22/11/2023	Book	INDIA	Details		Allotte

- After allocation of ISBN, it's important to note that no alterations can be made under any circumstances.
- Normally it will take around 2 to 3 working days for Assigning ISBN after submitting title details to the Department



Note:

Sr.N o.	Action	Book Title	Author	ISBN Number	Year	Publication Date	Product Form	Country	View Details	Select	Status
1	Edit	Differential Equations & Vector Calculus	Mr.M.Srinivas RV Institute of Technology Chebrolu, Andhra Pradesh 522212		2023	01/11/2023	Book	INDIA	Details	View R	<b>ected</b> lejection eason

The rejection reason put forward by the Department is accessible here. If the title has been rejected, applicant needs to **EDIT** and **UPDATE** the details based on the provided reason and resubmit it to the Department.

## FINAL TITLE VERSO PAGE

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## FINAL TITLE VERSO PAGE

r.N Actio o.	n Book Title		Author	ISBN Number	Year	Publication Date	Product Form	Country	View Details	Select	Status
Edit   Surren   Upload Fin Page	al Verso Origin and the En	to the Mysteries on the Id of the Universe	Dr. Jain George	978-81-19511-86-0	2023	22/11/2023	Book	INDIA	Details		Allotted
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Note: Applicants can proceed with the ISBN allocation as soon as it's allotted. The Final Title Verso Page serves as our confirmation to ensure that the details in the application match the book accurately. If everything is correct, you can proceed with the allotted ISBN. Verification will be conducted in a timely manner.



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